Hope Lutheran Church Council Meeting Minutes
December 19, 2020

Present: Nic Alexandre, Erika Blakeman, Peter Clark, Linda Harvey, Jan Nilsson, Gerry Owen, Pastor Terry Richardson, Harry Sommerfeld, Randi Turner, Fred Wilke
Excused: Ray Schultz

1. Opening and Prayer
2. Adopt Agenda
   Motion to adopt the agenda with the addition of one item to New Business - Parking signs for church parking lot/s/c.
3. Previous minutes of November 21, 2020
   Motion to adopt the minutes/s/c.
4. Pastor's Report
   Motion to accept the report/s/c.
5. Executive Report. Discussed Christmas bonuses for employees. Also discussed increasing the number of screens on Zoom meetings for one month in order to accommodate a potential increase in the number of participants in the Christmas Eve service.
6. Correspondence. Gerry sent a letter to the neighbour who has parked his truck in the church parking lot for several months. The letter requested that he remove his truck by December 10, 2020 or it would be towed at his expense. A copy of the letter is attached.
7. Old Business
   a. Policy manual review update. The update is still in progress.
   b. Nominations for council update. Two of the three open positions are still needed. It was suggested that an email be sent out to all church members asking for volunteers. Gerry will also make a request for volunteers at our next Sunday service.
   c. 2021 Budget update. All of the committees have submitted their budget requests.
8. Committee Reports
   a. Continual Learning: Randi Turner. Emailed and attached.
   b. Worship: Peter Clark. Emailed and attached. Please add 7 pm as the time for the Christmas Eve, December 24 Candlelight carol service.
   c. Property: Harry Sommerfeld. Emailed and attached.
   d. Fellowship: Linda Harvey. Emailed and attached.
   e. Finance: Fred Wilke. Emailed and attached.
   f. Witness/Mission: Erika Blakeman. There was no meeting so there is no report.
   g. Mutual Ministry: Ray Schultz. No report given.
      Motion to accept the reports as presented/s/c.
9. October/November, 2020 Treasurer's Report. November was good for donations after the summer lull. Expenses were down due to Covid-19 restrictions. Report emailed and attached.
   Motion to accept the October/November, 2020 Treasurer's Report/s/c.
10. New Business

a. Delegates to BC Synod Convention, Fall of 2021. The convention will be virtual this year. Usually two volunteers and the pastor attend. Before the Sunday service the congregation will be asked for volunteers to attend.
b. AGM 2021. Jan sent out documents from the Synod. Briefly, the documents stated that due to the Covid-19 it is temporarily legal to hold the AGM virtually. Glenn Harvey is looking into the voting procedure using Zoom. The church secretary, Janice, needs to be notified of her role in producing the AGM report. Committee reports need to be sent to Janice by January 14, 2021. Paper copies will be made available to congregants who need them. Linda sent out the Omnibus and asked that council let her know of any errors or omissions. **Moved that we allow for an electronic meeting for our February 2021 AGM/s/c.**
c. Parking signs. It was suggested that we post signs in the church parking lot allowing for parking if attending the church or the Departure Bay Dental Clinic. Violators would be towed at their own expense.

11. Next Meetings: Executive: Friday, January 15, 2021 @ 10:15 am
Council: Saturday, January 16, 2021 @ 9 am
12. Closing Prayer

Action

1. **Gerry to send out an email to the congregation asking for volunteers to sit as council members.**
2. **Gerry to make a request, at the next Sunday service, for volunteers to sit as council members.**
3. **Gerry to make a request, at the next Sunday service, for volunteers to attend the virtual BC Synod Convention next Fall.**
4. **Jan to notify the church secretary of her role in producing the AGM report.**
5. **All committee chairs to ensure that annual committee reports are submitted to the church secretary by January 14, 2021.**
6. **All council members to check the Omnibus and let Linda know of any errors or omissions.**
7. **Gerry to look into parking signs for the church parking lot.**
8. **Linda to contact the firefighter that regularly, with permission, parks his vehicle in the church parking lot. She will let him know that parking signs will be posted in the parking lot.**