**Agenda**

**Annual General Meeting February 16, 2020**

**Hope Lutheran Church, Nanaimo, BC**

**For the year 2019**

1. Call to order
2. Certification of quorum
3. Opening prayer

**Reports**

1. Minutes of the 2019 AGM
2. Report of the Congregational Council
3. Report of the Pastor
4. Review of Program Committee Activities
   1. Continual Learning
   2. Fellowship/Membership
   3. Mutual Ministry – Visitors of Hope
   4. Property
   5. Stewardship
   6. Witness and Mission
   7. Worship
   8. Missional Renewal and Development
5. Financial reports for the year ending December 31, 2019

**Business matters**

1. Elections
   1. Auditors for 2020
   2. Congregational Council
2. Budget for 2020
3. Resolutions of thanks
4. Closing prayer
5. Adjournment

Reports will not be read out. Time will be allotted for general questions before a motion is made to receive them.

* Anyone wishing to add new items to the agenda is requested to do so before the meeting is called to order. Such items will be placed under “New Business”.

**2019 ANNUAL GENERAL MEETING**

**RULES OF PROCEDURE**

**Definitions**

**Governing authority**

The Annual General Meeting is a *governance* meeting. It is the highest authority in the congregation and its purpose is to review the past year and ensure that all legal requirements and policy procedures have been observed.

**Management authority**

Management authority is assigned to the elected Congregational Council. It is the responsibility of the management authority to carry out such operations and programs as are outlined in the budget for the upcoming year.

**Reporting**

**Finances**

Audited financial statements will be presented and the congregation will be asked to *adopt* them. Financial statements are a matter of governance accountability.

**Other Reports**

Reports will be presented and the congregation will be asked to *receive* them. Reports are for information, not for governance accountability.

The Congregational Council will present a summary of its meetings and the deliberative decisions it has taken during the past year. Policy additions or changes will be presented separately for adoption depending on whether they are a matter of governance accountability.

**Rules of procedure**

**The role of the chair**

The chair of the meeting is responsible for insuring that respectful order prevails and that the Constitution and Bylaws of the congregation are legally observed in the proceedings.

**Questions from the floor**

The chair will entertain questions from the floor for the following purposes:

1. To request assistance in participating, eg. hearing issues, etc.
2. To request further information
3. To clarify understanding of a comment or report
4. To raise a point of parliamentary order

***All questions or comments must be directed to the chair.***

Debate about past actions or between members in attendance will not be permitted. Such matters are the purview of the Congregational Council and not pertinent to a general governance meeting.

**Motions from the floor**

Any member may make a motion from the floor. Such motions must be pertinent to the matter under discussion. Before a motion can be considered, it must be seconded by another member. Once such a motion is seconded, the mover may explain the reason for the motion. Further speaking will be acknowledged until it appears that it is time to vote on the motion. The original mover will be permitted to have the last word. ***The chair recommends that all motions be written out to assist the Secretary in preparing accurate minutes.***

A motion may be amended. The mover must state the intended change to the motion and such a motion must be seconded. Discussion will then move to the amendment *only* until the assembly votes on it. The same rules apply to an amendment as to an original motion. Amendments may not change the intended direction of the original motion. A *friendly amendment* can by-pass such rules if the mover of the original motion is receptive to the change. If the amendment carries, the new wording of the motion will be under consideration. If the amendment fails, the original motion stands.

**Rules regarding motions**

When the chair declares an end to discussion on a motion, the following options may be exercised:

1. A vote by which the motion is adopted or declined
2. A motion to defer action until a specified time
3. A motion to table the motion until the next AGM.

Motions to defer or to table may include directions to the Congregational Council for certain investigations, reviews, studies, etc., prior to the next time those motions are placed back on the table.

**End of the meeting**

The meeting will end when the Congregational Council presents an omnibus resolution thanking the past years’ participants in all areas of the congregation’s governance and management. (The appropriate response to the resolution is usually a standing ovation.)

Gerry Owen & Jan Nilsson

Co-Chairs of the Congregational Council



Photo by David Nenzel

**Annual General Meeting February 17, 2019**

**Hope Lutheran Church, Nanaimo, BC**

**For the year 2018**

1. Call to Order @ 11:40 am
2. Certification of Quorum. 35 members in attendance which exceeded requirements for a quorum.
3. Opening Prayer. Lead by Pastor Terry Richardson.

**Motion to adopt the agenda with the amendments:**

1. **Move the 2019 Budget to after the “Resolution of Thanks” and**
2. **Change the wording of #1 under Reports to “Minutes for the AGM for the year of 2017”/moved/seconded/adopted.**

**Reports**

1. Minutes for the AGM for the year of 2017.

**Motion to adopt the minutes for the AGM for the year of 2017/moved/seconded/adopted.**

At this point, Chair, Linda Harvey read: “Reports from the Congregational Council, the Pastor and the Program Committees are provided as information. When the respective reports are identified you will have an opportunity for questions”.

1. Report of the Congregational Council. With deletion of the statement: A new piano was purchased.
2. Report of the Pastor
3. Review of Program Committee Activities
4. Continual Learning. Carolyn Iles added that Frieda Kalack was the instrumental person from Hope in organizing the Confirmation Camp in 2018.
5. Fellowship/Membership
6. Mutual Ministry-Visitors of Hope
7. Property. Gary asked that the congregation think about the future in regards to maintenance and property development; that the budget proposal for property reflects looking forward.

* Gardening

1. Witness and Mission

* Hands of Hope Quilters

1. Worship
2. Missional Renewal and Development
3. Financial Reports for the Year Ending December 31, 2018

**Motion to receive the reports as submitted/moved/seconded/received.**

**Business Matters**

1. Elections
2. Auditors for 2019. Nominations were open for auditors. No additional nominations received. Nominations are Gerry Jacob and Greg Vosper.

**Motion to accept Gerry Jacob and Greg Vosper as financial auditors for the year ending 31 December, 2019/moved/seconded/accepted.**

1. Congregational Council. Nominations include Peter Clark, Jan Nilsson, Gerry Owen and Harry Sommerfeld. No additional nominations received.

**Motion to accept Peter Clark, Jan Nilsson, Gerry Owen and Harry Sommerfeld as congregational council members/moved/seconded/accepted.**

1. Resolutions of Thanks. Omnibus Motion of Thanks AGM 2018 read by Erika Blakeman and Gary Schenk.
2. Budget for 2019. The treasurer presented the proposed budget and accompanying commentary in a written report. Questions were asked about the building development fund; it was requested that the people who donated to the building development fund be contacted to ask is they approved of these funds being directed elsewhere, if applicable. The Treasurer was not present. Questions were fielded by councilors and others.

**Motion to accept the proposed 2019 budget/moved/seconded/accepted.**

1. Closing Prayer. Lead by Pastor Terry Richardson.
2. Adjournment @ 12:30 pm.



## Congregational Council Annual Report 2019

## Hope Lutheran Church, Nanaimo, BC

|  |  |  |  |
| --- | --- | --- | --- |
| **Council Member** | **Term Expires on \*** | **Office/Ministry** | **Notes**  **Re AGM 2020** |
| Randi Turner | 2021 | Secretary | On 2nd term |
| Linda Harvey | 2023 | Fellowship/Membership | Begins 2nd term |
| Fred Wilke | 2021 | Vice-Chair | Serving 1st term |
| Gary Schenk | 2021 |  | Moved |
| Erika Blakeman | 2021 | Witness and Mission | Serving 1st term |
| Jan Nilsson | 2022 | Co-Chair | Serving 1st term |
| Peter Clark | 2022 | Worship | Serving 1st term |
| Gerry Owen | 2022 | Co-chair | Serving 1st term |
| Harry Sommerfeld | 2022 | Property | Serving 1st term |
|  |  |  |  |
| Officers |  |  |  |
| Gerry Owen |  | Part of Finance Team |  |
| Joan Nolting |  | Financial Secretary |  |
| Erika Blakeman |  | Part of Finance Team |  |
|  |  |  |  |

\* Note Term ‘expires on’ refers to the year of the AGM

****

I’m happy to say that 2019 was another fine year at Hope. At the 2019 annual meeting we elected four new council members; **Peter Clark, Gerry Owen,** **Harry Sommerfeld and Jan Nilsson.** Congratulation and welcome to you all.

In 2021, three of our current council members have served 3-year terms. Two, **Fred Wilke** and **Erika Blakeman** can serve an additional 3 years if they so desire, our third member, **Gary Schenk,** has moved and is off council. Our Secretary, **Randi Turner** will then, in 2021, complete 6 years on council, the maximum consecutive years one can serve. With the move of Gary we need at least one more council member to replace him this year to have a full council. Additional new council members are welcome to join us of course. We have approached a number of parishioners, who we think will make great councillors, offering the opportunity to serve with us. We are still hoping to find that person or persons who will be willing to join us this year.

Council met regularly mostly on the 3rd Saturday morning of each month throughout the year except August, which is our vacation month. I like to make everyone aware that the council meetings are open meetings, which means any member of the congregation can attend. Just let us know so we can bring out extra chairs for you.

Council held a retreat on beautiful Gabriola Island with our Co-chair Gerry Owen hosting. A number of possible “nudges” came up on what the Spirit may be doing in our lives. We also reflected on some common themes.

Our Committee reports will give you details and information on what we did last year.

I leave you with the following from our church constitution Bylaw 2 Section 3:

*United in one Lord, one faith and one Baptism, the members of this congregation are to be constant in worship and in the study of the Holy Scriptures, regularly nourishing their life in Christ in the sacrament of the Altar, presenting their children for Holy Baptism and providing for their Christian instruction.*

The members are called by the Spirit to lead godly lives, to promote the unity and welfare of the congregation in the bond of peace, to proclaim the Gospel and to renounce the evil one. The commitment of each baptized member to this call is to be expressed through the Evangelical Lutheran Church in Canada, its synods and this congregation by a life of repentance, faith, prayer and the sharing of resources.

Respectfully submitted

Jan Nilsson & Gerry Owen, Co-chairs



**Hope Lutheran Church**

**Pastor’s Report**

**2019 Annual General Meeting -- Feb 16, 2020**

For the past year our congregation has been busy living out the Mission Statement of Hope Lutheran Church:

***To live Christ's teachings and share them with others; to nurture and strengthen spiritual growth to embody Christ in the world.***

**Worship**

During 2019 we gathered for worship 108 times *(average attendance at 8:30 service = 6; 10:00 service= 73; this is a slight increase over last year).* We gathered at the table of the Lord every Sunday, raised our voices in song and prayer, and sought the Spirit of God to guide our lives. We came together an additional three times to worship God in memory of those of our family of faith who died.

We worshipped with *cantors,* the *Hope Quartet*, and the *Hope Men’s Chorus* helping us. Through many assistants, creative intercessions, and special music people shared their gifts. New faces have come forward to play music lead prayers and do readings. Anointing, Taize chants, words of blessing and lively melodies, beautiful banners and flowers have filled our sanctuary. The presence of children during Sunday morning has made the children’s corner a fun time.

Once every other month I lead worship with communion at *Berwick on the Lake* Seniors’ residence (in rotation with Pastor Fraser Coltman, St. Paul’s Lutheran Church), and on the third Sunday of each month I lead a worship time for the residents of *Eden Gardens*. I am thankful for the musicians who are able to assist me when possible.

**Visits**

*Visitors of Hope* brought friendship to people with limited mobility or isolation in care homes, residences, and through telephone contact. *Pastoral Visitors of Hope* (our retired pastoral caregivers) are a great help to me offering pastoral care and communion when I am unavailable. Such personal encounters bring light and encouragement to our members and friends who might otherwise feel forgotten.

**Education and Outreach**

One of my new ideas for this year is to work with a willing group on a creative Hope-based “confirmation-type” program. We are such a dynamic, experience-rich community. My goal is to broaden the confirmation experience to include the life of our congregation, our activities, our priorities, with our deep understanding and faith-based, grace-filled living as God’s people. As we begin the year, we will start brainstorming possibilities and looking for your ideas too. We do have more children coming as time goes by and I want us to be better prepared to include them more deeply in what being “church” is all about. More to come on this as we move along.

The *Monday Women’s group*, *Tuesday Bible study*, and the *Friday Men’s breakfast* group are strong groups at Hope. The *Men’s Chorus* keeps learning new songs, and the Quilters continue to amaze us all with the celebration of the creation of their one thousandth quilt during the year.

We are members of a growing community of people who care for each other. Our friendliness, welcome and energy are frequently noticed by visitors. We bear witness to the love of God in Jesus Christ by the way we are. This gracious spirit is magnetic and draws people among us both in our building and in many other locales.

Our relationship with *Brechin United Church* as they await theconstruction of their new facility has blossomed, and we have made new friends in the process. The Tuesday clergy study group will be hosted at *Brechin House* this year.

We have blessed items to be sent for *Canadian Lutheran World Relief,* gathered winter clothing for released prisoners, supported the local women’s shelter, made donations to the Loaves and Fishes food bank, assisted the homeless, cold and poor.

Early in the year after being invited by the *RCMP*, I was welcomed as their voluntary chaplain after going through their intense security clearance. This is an extension of Hope’s ministry in the community through my presence. I offer 8-10 hours per month, most of that as I ride with constables on evening shifts and get to know them and how they serve Nanaimo. My extensive background in chaplaincy ministry serves me well with this unique group of people.

At the National Church Convention, I was elected to the *ELCIC Court of Appeal*. The Court of Appeal is only called together if there is an appeal made to the processes of the ELCIC. It has been many years since the Court has been called into service, but it serves an important function in our church structure, ensuring fair practice and the right to an appeal.

Bishop Susan Johnson also asked me if I would let my name stand as the Lutheran representative for the *Interfaith Committee on Chaplaincy in the Correctional Service of Canada.* I have agreed to sit on this group that I used to be responsible for during my ministry in corrections. Now I am a member in this funny turn of events. This involves two meetings per year, and a few other shared assignments. It is, as you might expect, a rich interfaith experience involving connection with some old friends.

**Meetings & Administration**

Hope is a strong congregation. Our people volunteer the energy of leadership which blesses us all. We see new faces at the council level as they rise to the occasion of offering help where there is need. I am grateful for the support and participation of our retired pastors who are so supportive and willing to provide coverage when I am on holidays.

Our church secretary and cleaner, as well as our many volunteers help to keep the congregation running with gentle grace and good humour. Teams of volunteers are the foundation for special events, worship, meetings, potlucks, keeping the building in good condition and the property beautiful. There are so many ways that we say who we are as a community of God’s people.

**Looking Ahead**

Thank you for your discipleship. There is more than enough to keep me busy and energized as I look forward. I am not planning to retire anytime soon. It is life-giving to serve with you and be your pastor as we move into 2020.

Pastor Terry Richardson

**PASTORAL ACTS – 2019**

**BAPTISMS**

CASH, Dave Jr. March 3

HOLM, Natalie May 12

BIRCH, Rylan May 12

WILKE, Ashton Sept 29

WILKE, Cameron Sept 29

WILKE, Jemma Sept 29

**MARRIAGES**

DWYER, Austin & MAHER, Alianna May 25

HAMM, Stanley & BARCLAY, Carmen Sept 7

**FUNERALS & MEMORIAL SERVICES**

HELLER, Lothar May 17

SCOTT, Chester June 29

GINTHER, Alvin July 18

**NEW MEMBERS - Received**

SOMMERFELD, Harry Feb 3 Affirmation of Faith

ORTNER, Carole Oct 7 Affirmation of Faith

ORTNER, Clyde Oct 7 Affirmation of Faith

**TRANSFERS**

Schenk, Gary Dec 5 To Carrot River Valley Church, Fairy Glen, SK.



Photo by Rebecca Garber

**Ministry through Continual Learning**

*Mission: support and encourage educational opportunities for all members of the church family*.

Members: Janice Vosper, Carolyn Iles, Janet O’Dubhghaill, Susan Schenk

Educational opportunities are provided in many different ways, by different people here at Hope. The most obvious is through the sermons and leadership of Pastor Terry. His messages of inclusivity and compassion provide weekly guidance and support to us all. We have benefited from hearing from our member pastors, Bishop Ray Schultz, Pastor Marvin Svingen and Rev. Deborah Van der Goes, this year. Their messages of God’s love enrich us all.

*For our children:*

We continue to provide a ‘Sunday School’ experience on the first Sunday of the month. Janice Vosper, Janet O’Dubhghaill, Carolyn Iles coordinate these activities, with help from Jasmine Lushman. Activity kits, including quiet activities, coloring pages, and take-home copies of the Spark Magazine for families are made available for all children attending services. Thanks to Joan Roszmann and Janice Vosper for keeping these kits up to date.

*For Youth*

Hope provides support for our Synod Confirmation Camp, held at Nanoose Pentecostal Camp. This year Frieda Kalack provided three days of kitchen help. Those who provided rides to/from the ferries were: Glenn Harvey, Kim Iles, Randi Turner, Julie Koenig and Carolyn Iles. We also provide year round storage for several craft bins.

*For our adult members and friends:*

There were three year rounddevotional booklets provided for members. In addition, devotional booklets for Lent and Advent were provided. These booklets, from Creative Communications, have been well received. A large print format was ordered for Advent.

In addition, an e-mail format devotional, prepared by Lutherans Connect, (which was a part of campus ministry back East), has been very well received. Everyone is encouraged to check out this site; there are pictures, singing, scriptures and homilies. Please check Hope’s webpage for contact information for this devotional. The website address is also provided when the small devotional booklets are displayed.

The Tuesday Bible Study meets in the afternoon to read and discuss scripture. The group has been studying the Gospel of Luke since January and will be completing that by the end of November. A new study topic will begin in January 2020.

The Men’s Breakfast Group continues to meet on Friday mornings, to share a meal, and some serious discussions on various books and topics. As the year began, Dan Mulligan provided a detailed history of First Nations abuses going way back to the ’70’s, tracked through all the pre constitution and post constitution cases and the history of negotiations. Through this process it appears Dan became, as one man said, “a bona fide expert in the process”.

Next, the group worked through 21 Lessons for the 21st Century by Yuval Harari; Man’s Search for Meaning by Victor Frankl; and The Language of God by Francis Collins. They also enjoyed watching and discussing a *Ted Talk* on Vulnerability. The Men's Group donated $400 to CLWR, designated for hurricane relief after the Bahamas hurricane. Pastor Terry was given $200 for food vouchers for those in need.

This group continues to attract members and non-members interested in considering faith and life in today’s context.

Women of Hope meet Monday mornings from 10:00 to 11:30. Their purpose is to come together as a community of Christian women to enrich and inspire their spiritual lives together. We study various topics, recently looking at the writings of Thomas Merton.  Just now we are studying a series of writings titled “Arousing the Spirit*”* by BC author Susan McCaslin.

Each person attending donates $5.00 per week which we use to support various charities.  Some of the recipients of these donations were: the Hussein family, Hope Quilters, the Alden family, Reconciliation Workshop, and Hope Birthday Party.

The group generally takes short breaks during holiday periods and also breaks for the summer.

They consider different topics and books of interest. This group has developed a very supportive atmosphere and invites others to join them for coffee and conversations.

Currently the work of the Continual Learning Committee is carried out by many different people, particularly our Pastor, individuals in the Men’s Breakfast and Women of Hope as well as our Sunday School teachers. Thanks to all.

This year our committee has met sporadically, usually in response to upcoming events. Please speak to one of us if you would be willing to help with Continual Learning at Hope. We would welcome more helping hands and new ideas.

Respectfully submitted

Janice Vosper and Carolyn Iles; Council Liaison, Randi Turner

**Ministry Through Fellowship/Membership Annual Report 2019**

I am very excited to serve as liaison of the Fellowship and Membership Committees. My Fellowship committee is made up of three people:  Randi Turner, Terry Owen and myself.  The four Hosting Teams are the legs under this committee.  The Hosting Teams will be called into action on a rotating basis.

Recently, I worked up a description of duties for the Fellowship Committee.  Hopefully, this will make clear all the responsibilities of the committee and teams. My term as council liaison and chair of the **Fellowship Committee** started out on March 31.

* The Missional Renewal committee requested a “finger food” pot luck after the Sunday service.  Approximately 50 people attended the event.
* Hope hosted the Synod Conversation on May 4.  The Fellowship team was called to help with the two coffee breaks, lunch and clean up.  The Synod pledged us $30 per person for food.
* On May 17th, the committee and some team workers arranged the memorial service luncheon for Lothar Heller.
* On June 29, the Fellowship committee and several helpers arranged a memorial service luncheon for Ches Scott.
* On July 18th, the Fellowship committee and teams arranged a memorial service luncheon for Al Ginther.
* On Sept. 1st, an “Old Fashion Picnic” was planned as our summer get-together. The picnic was a success. We had 65 signed up to come but 100 showed up! We invited Brechin United to attend and about 30 people from there came. Hope supplied the baked ham and wieners and the rest was received as pot luck salads and desserts. By providing this type of meat, we were able to forgo the barbequing and all the work involved with that.  Many were relieved that we went that route. Please remember to sign the attendance sheet!
* The ‘BIRTHDAY FEST’ was held on Oct. 26th, 2019.  We decided to hold this birthday party to celebrate all the Hope members’ birthdays in one sweep! We feel that this was a great success as positive comments were freely given. The response to attend this party was tremendous with 67 signing up. Unfortunately, 13 members either forgot or had a booking conflict. In the end, 54 people attended. Cost was very minimal as the base cost came to $4.00.  There were general goods purchased: coffee and tablecloths as well. There was not a charge or a donation box set out for this event. Several people were appreciative of this. Seven members were asked to bring cupcakes and seven members were asked to bring small sandwiches. One team, Team Luke worked the setting out and cleaning up. We gave away several “birthday door prizes” which were donated by the Men’s Group, the Women’s Group, the Quilters and Uli who supplied a couple of handmade items. Jan Nilsson played the accordion. Bill Fehr led a sing-song. The group was asked to remember their childhood birthday parties and several shared their stories with us. I read the events and inventions of particular years. Members sat at their birthday month table. We have people in our congregation who can speak different languages. I asked them to say “Happy Birthday” in their language. A happy birthday was enjoyed by all.

I thank the other Fellowship Committee members, Randi Turner and Terry Owen for their help.

The Hostess Team sheets have been re-jigged. We are always looking for more members to participate in the teams.  Leaders have been changed. An invitation to join the hostess teams will be in the newsletter and bulletin soon.

**Membership**

The “time and talent” sheets were distributed. Shirley Forwell formulated a type of spread sheet to record all the responses. This revealed more people anxious to do more tasks!! Thank you to all who help out at Hope in any way.

The picture board update is under way by Erika Blakeman and Shirley Forwell. People contacted will be given a choice of having their picture taken, not having their picture taken, adding only their name or no presence at all. We have had positive responses concerning the picture board. This, as you can understand, is an ongoing endeavour.

Membership packages for new members have been made up by Shirley Forwell. A “visiting” team has been set up and looked after by Glenn Harvey. This team visits shut-ins and those who are ill.

Respectfully submitted

Linda Harvey

**Ministry Through Visitors of Hope and Pastoral Visits Annual Report 2019**

The visiting program was launched in 2016 at Hope Lutheran. Its mission is to help people maintain their connection with our congregation. It is designed for those experiencing reduced mobility, an illness, loss of a family member or desiring more contact with our congregation.

We are blessed to have a number of people from Hope who are willing to be visitors and to make contact with others, in person or by phone, several times a month. One of the key skills to be a visitor is “listening”. We thank the following people for agreeing to share their time and talents to help make Hope Lutheran a “very caring” group.

Flo Bender Sonja Cole Bill Fehr Carolyn Fehr

Bernie Hansen Erna Hansen Glenn Harvey Carolyn Iles

Kathy Karr Terry Owen Al Pope Mona Richardson

Doug Roszmann Birgit Subryan Ray Schultz Susan Schenk

Gloria Sillem Randi Turner Curt Satre

The Visitors of Hope program is working well, there has been much positive feedback from those receiving visits. Visitors will also tell you that their lives are enriched by the relationships they make.

In Oct 2017 the visiting program was expanded to include visits to those dealing with major illness. In the past, there have been times when many members at the same time are dealing with illness and Pastor Terry is not able to make all the visits that he would like and that members would like receive. The following retired pastors have agreed to be **“Pastoral Visitors**”. They each bring a wealth of experience in this area and are able to deliver communion to members - which is often requested. We thank: Wil Porat, Al Pope, Ray Schultz, Gary Schenk, Marvin Svingen and Bill Fehr. These pastors live across the entire territory of our congregation from Qualicum to Duncan giving excellent geographical coverage. We are Blessed.

Our council fully endorses both visiting programs, and sees them as an essential part of being a very “caring community”.

If you are interested in becoming a **Visitor of Hope** or you would like to have regular visits, please contact Glenn Harvey at 250-751-1435 or [gharvey50@outlook.com](mailto:gharvey50@outlook.com).

If you think someone might want a **Pastoral visit** please contact Pastor Terry and he will be the one to provide a visit or engage one of the other pastors when necessary.

Respectfully submitted

Glenn Harvey, Co-ordinator - Visitors of Hope; Liaison - Pastoral Visits

**Ministry Through Property Annual Report 2019**

***Mission:*** *Observe and maintain all church furniture, buildings, and grounds in a state of good repair.*

**Building Maintenance:**

Thank-you to the property team: Harry Sommerfeld, Fred Wilke, Greg Vosper, Mona Richardson

Thanks to Howard and Shirley Collier for their continued weekly cleaning of the building,

Erika Blackman for dealing with user groups and Terry Fedchuk for electrical expertise and work. Thanks to Gerry Owen for taking on the emergency lighting and surveillance camera. Thanks to Curt and Gary for the dismantling and moving of the outbuildings.

Thank-you to the many unnamed volunteers who “stepped up to the plate” to help with the big jobs when needed.

Regular maintenance of the property includes: the cleaning of the facility and upgrading to an aging structure.

*Main Events:*

**Work done this year:**

* Outbuildings were demolished or moved.
* Compost bin dealt with: demolished, cement posts removed and lumber removed and waste. Garbage cans now being used for composting
* Baseboards are finished in the basement
* Handrails were installed for both sides of the staircase.
* Curbs in the parking lot were put in.
* The front sign replaced. Messages are being well received.
* Terry Fedchuck (a qualified electrician) installed a switch for the rear entrance outdoor wall light at the lower entrance to the building. It was on 24/7.
* Terry rewired four kitchen counter plugs to balance out the circuits. The top half plugs are on separate circuits and the bottom half plugs are on separate circuits. This should hopefully take care of the breakers tripping.
* Installed a Photocell for the rear light that is up in the corner of the building and on 24/7.
* A breaker was replaced for the stove. Lights were upgraded in the music room.
* Carpets were cleaned in November prior to Advent.
* Erika Blakeman has been taking care of user groups and having contracts signed.
* Video surveillance was installed at the rear of building.
* Emergency lights upgraded.
* Table storage box for the music room to store tables (put in recently).

**Future considerations:**

**Urgent Priority**

* Painting and calking is required on the exterior of the building.
* Reroofing.

**Future Foci required:**

* Replacing old/weak breakers.
* Foundation and finishing the underside of the open space. 5-7K for engineer to look at the building to tell us what to do.
* Carpet replacement investigation. Action: Harry will get estimates.
* Chair replacement
* Interior paint rejuvenation

Respectfully submitted

Doug Roszmann, Property Chair

**Gardening**

Thank-you to the garden team: Linda Harvey, Randi Turner, Gerry Jacob, Harry Sommerfeld, Sonja Cole and Greg Vosper.

Thank-you to many men from the Men’s Group who signed up to mow the lawn during the summer months - especially John Collett and Doug Roszmann.

Thank-you to the many volunteers who help with the big jobs when needed.

Regular maintenance of the property includes: weeding, raking of leaves, watering, picking up fir cones at the front entrance and sweeping fir needles, picking up trash and cigarette butts.

*5 Main Events:*

1. Unfortunately our compost bin enclosure caught on fire during the dry season at the end of July. Thankfully a neighbour heard a noise and looked out the window at 3:30 am and saw the fire. At first we thought it was arson but the fire inspector said it was caused by spontaneous combustion. A special Thank You to Gerry Jacob who made this beautiful enclosure for us. We enjoyed using it. The garden team dismantled it and hauled away most of the bin and contents and thank-you to Curt Satre who hauled away the remaining posts and cement.
2. Installed a new post with reflectors and a solar light at the Departure Bay entrance.
3. Installed a French drain and a swale to help keep rain water to irrigate front garden area. Replaced plants near front entrance that had been destroyed by a car accident in Oct 2017.
4. Removal of 3 Arbutus Trees leaning over sidewalk area at Front. As you may know the Arbutus trees have a black fungus which kills branches. They become brittle and break off in wind storms. So we had them removed by a tree company in October. The neighbouring Dentist also had one that needed to be cut down so we worked together to save on costs. The cut wood was loaded and hauled away by Curt with the help of Doug Roszmann and Randi Turner and myself. Bigger pieces were lifted by tractor onto a trailer by Curt Satre and his son-in-law. Thanks again Curt.
5. Removal of Fall Webworm nests is an annual thing. They arrived early this year at the end of July. We managed to get most of them, so that was great.

Respectfully submitted

Mona Richardson

**Ministry Through Finance/Stewardship Annual Report 2019**

There are a number of people who deserve our thanks for their “Talents of time and $” during the past 12 months.

1. John Musgreave for his dedication in keeping the financial records straight and up to date until the end of June. Having accurate books is so necessary for our church to pay bills and credit donations when due. John, your professional approach has been appreciated.
2. Gerry Owen, who picked up where John left off. Gerry is an expert in legal matters, but managed to get financial reports out in due course, and we should applaud him for his efforts. In addition, he was instrumental in creating the 2020 budget with the rest of the council members, a daunting task, but successful in the end.
3. Randi, the fastest note-taker in the Synod! The meeting notes were clear and concise, and the “secretarial bar” she set will be a challenge for a new secretary to reach.
4. The members of Hope: Without your continued financial support, your church would be in serious trouble.

Stewardship is also synonymous with dedicated volunteering in various ways.

* There were many examples of volunteer support by members who provided expertise in the fields of electrical labor, carpentry, plumbing, painting, and gardening. The upkeep required to keep our property looking spiffy is huge. Then there are the other groups who organize the food for the social events, the quilters, etc., just to name a few. People volunteered, and that’s great!
* The worship assistants are well organized, so that very few vacancies are evident on Sundays. Again, stewardship, or volunteering of services, is so important to a successful parish.
* One function which must be addressed in my view is that of Offering Counting. We have approximately 20 counters available….both regular and “fill-in”. Our idea is to have one list only, of ALL the counters. A schedule would be printed each month, shown as a column next to “Ushers” on Wendy’s “WORSHIP ASSISTANTS SCHEDULE”. The instructions for “filling in” would apply the same for the counters as they do for Ushers, Greeters, etc. This would make the scheduling task much simpler than at present. I hope this concept is favorable to the Offering Counter Group, and I invite feedback on this. The start date for this would be July 1/20.
* A concept which would simplify the “counting” procedure each Sunday would be more members using the “PAR” method for donating on a regular basis. Personally I have used this method in various churches for 25 years, and find it so much easier than writing checks and trying to keep track. Joan does a commendable job in keeping a record of donations for tax purposes.
* To conclude, I am grateful for the continued encouragement from Pastor Terry, and support from fellow councilors.

Respectfully submitted

Fred Wilke

**Ministry Through Witness and Mission Annual Report 2019**

***Mission****:**To promote the total ministry of Christ and this church to the world around us and in Nanaimo and surrounding communities.*

Committee members: Julie Koenig , Joan Nolting (CLWR rep), Joan Roszmann (chair), Janice Vosper, Randi Turner, Erika Blakeman (council rep).

Winter Clothes Appeal- winter clothes and shoes for male inmates being released without winter attire were collected for Rev. Michael Burdge at the Nanaimo Correctional Facility.

World Day of Prayer –service took place at St. Andrew’s Presbyterian on March 1st with some Hope members attending. The service was prepared by the women of Slovenia entitled “Come-Everything is Ready!”.

Praise Appeal Service – hosted by this committee on June 9 with a focus on the work of the national church and donations of $775.

Brechin United – was invited to our picnic in July again this year and many attended.

Island Crisis Care Society – continues to serve the needs of vulnerable women in our community, $50 was donated to Samaritan House. Hope also participated in their Blue Box campaign, small blue house banks for small change, and $533.75 was donated.

CLWR Sunday – was celebrated on September 22; $2850 was donated including $625 designated for Hurricane Dorian in the Bahamas. Committee members assisted in the service and provided baking; quilts made by the quilting group and sample We Care kits were on display. 130 quilts, 14 We Care kits, 91 toques and 50 baby hats were shipped free of charge by Home Hardware to CLWR in Winnipeg. In addition, $200 was contributed for Quick Kits.

CLWR Quilts and Kits - Since the Hands of Hope quilting group was founded in 2010, the quilters have made over 1,000 quilts. $1,740 was contributed for batting for the quilts of which $1,500 was a grant from the ELCIC.

Members of Hope contributed $8,790 in 2019 (including $1,000 from the Collett/Roszmann Concert) toward development work of CLWR plus the following contributions to specific needs:

Victoria Augusta Hospital $100 (from Collett/Roszmann Concert)

Central Africa and South Sudan $640

Mozambique $ 30

Cyclone Relief $200

Shipping $ 75

Other donations include ELCIC Missions: $2,005 and Save the Mothers (from the Collett/Roszmann concert): $1100. The ELCIC Global Mission focuses on accompaniment and walking together with our global partners.  The ELCIC has relationships in Argentina, Peru, Jordan and the Holy Land and Cameroon. Several of our members contribute on a monthly basis specifically to Missions.

CLWR Gifts from the Heart -the catalogues were made available to the congregation and advertised in the newsletter.

Loaves and Fishes – In addition to many loads of non-perishable food items, Hope made cash donations of $2255.

St. Andrew’s Presbyterian Church Community Lunch Program - Lunches of soup, sandwiches, fruit and a beverage are served every Thursday and it is open to everyone in the community. People from 10 different churches volunteer for this program including six from Hope.

**Nanaimo 7-10 Club – This meal program operates out of the community service building on Prideaux Street and provides a hot nutritious breakfast, homemade soup, plus a brown bag lunch-to-go that is served by community volunteers to those in need during the hours of 7:00 AM to 10:00 AM.  All meals are offered at no charge. Donations were $75.**

Canada Lutheran – there are 19 subscribers in our congregation and issues are available for anyone to take.

Everyone Deserves a Smile (EDAS) – an appeal was made to knitters in the spring to make toques, socks and mitts which were then donated for the Christmas gift bags prepared for the homeless.

Communication – The committee attempts to keep the congregation informed of the outreach work of the church through the website, temple talks at services, the Sunday bulletin, and regular articles in the Messenger.

Thank you for your support through time, talents, and money. New members to this committee are always welcome. We request your prayers as we witness and serve in our community, conference, synod, national church, and throughout the world.

Respectfully submitted

Joan Roszmann, Chairperson

**Ministry Through Worship Annual Report 2019**

**Mission:  *“****Heeding the guidance of the Holy Spirit, oversee the worship opportunities so as to offer a full range of services drawn from the many opportunities offered by Lutheran liturgies.”*

Ministry through Worship Committee members are: Flo Bender, Peter Clark, John Collett, Carolyn Iles, Loraine Mather, Doug Roszmann, Cheryl Satre, and Pastor Richardson. Council Liaison is Peter Clark.

The Worship Committee is responsible for everything connected with Worship at Hope Lutheran Church. This includes regular Sunday services as well as special services.

Worship Committee meetings were held regularly, usually on a Wednesday/Thursday morning. Meetings are noted in the bulletin/calendar and are open to all.

Our Sunday Service worship opportunities continue to attract people. We averaged 6 at the 8:30am service and 73 at the 10:00am service during 2019, for an overall average of 79 people. This is a slight increase over last year (+3).

In late October, the Worship Committee determined the early service will not require pastoral leadership when Pastor Terry is away. It will be lay-led or cancelled. (Usual participants will be notified the previous week, and through an e-mail reminder. A notice will be placed on the doors of the church as well.) This move is in response to much lower attendance at that service when our pastor is away.

Special Services included an Ash Wednesday, Good Friday service, and two services on Christmas Eve. Healing services are usually held every 5th Sunday of the month, and are well received. We’ve continued the practice of having a more informal, less liturgical, service on the fourth Sundays of the month when we sing the ‘our’ Lord’s Prayer. During the summer, our liturgy has been created by Pastor Terry, and we are grateful for this work.

There are many groups and individuals who work to prepare our Sunday Services. The Worship Committee is assisted by the Altar Guild, the pastor(s), worship assistant scheduler, musicians, creative individuals, and numerous worship assistants who help lead worship every week, such as ushers, readers, etc.

*Altar Guild* has only two active members, Shirley Collier and Linda Harvey. They are assisted by different people throughout the year as needs arise. In particular, some of the men at the Friday Men’s Breakfast Group are called upon for ‘fetching and carrying duties’, and we thank them. The Altar Guild responsibilities include: dusting, changing banners, caring for the candles, setting up special items for Easter, Good Friday and Christmas. They post the flower sign-up calendar and invite all members to sign up to bring flowers for the altar. The Advent Wreath and the Christmas Tree are items the Altar Guild provides. MORE MEMBERS ARE URGENTLY NEEDED! Please talk to Linda Harvey for more information.

*Pastors*: Our thanks to Pastor Richardson, for working collaboratively with the Worship Committee as we plan and carry out plans for worship services. We also thank him for leading us in worship, in particular providing messages that affirm and build our faith.

Hope is blessed with retired clergy, willing to preside when Pastor Terry is away. Our thanks to Bishop Ray, Pastor Marvin and Pastor Deborah for their gracious worship leadership.

*Musicians\** We are a musical congregation. Visitors have commented upon the quality of our singing. Our 10:00 am service is led by a team of extremely talented musicians. John Collett, Loraine Mather and Cheryl Satre selected music on the days they played. This provides us with a wide array of musical selections for our worship services. Various liturgies were used throughout the year, highlighting the changing liturgical seasons.

The Men’s choir is led by Cheryl Satre. The congregation has enjoyed their special musical offerings throughout the year. Members and visitors alike are blessed by this choir.

*Worship Assist Scheduler* Wendy Van Oldenborgh continues to assist us throughout the year, by scheduling all of our Worship Assistants. Training is provided upon request, and there are pamphlets near the coat rack explaining various jobs. Please let Wendy know how you would like to serve.

*Creative Individuals* Special effects help highlight seasons and we thank those who help create these visual treats. For example, the Lenten desert corner, the Easter Cross and Thanksgiving decorations were enhanced by the creative efforts of Janet O’Dubhghaill. Her decorative talents are very much appreciated, as are the support of Flo Bender. Mona Richardsonand others also assisted with some of these projects.

*Those who serve* Worship services at Hope Lutheran are an inclusive affair. Both the 8:30 am Meditative and the 10:00 am Regular services rely on willing hands and hearts. We thank all those who agree to serve as Worship Assistants, and those who fill in on the day of worship. Without everyone’s help, our worship services would not flow as smoothly as they do!

Special thanks to:

**\*Howard Collier**, our janitor, works hard to keep our church clean. Howard is always gracious and efficient, even when we forget to tell him about a special event/meeting!

\*Those who cant for us, during Lent and occasional other services - **Peter Clark, Susan Collett and Gail Smith.**

\*Easter trumpet players, **John Collett and Curt Satre**.

\***Bishop Ray and Rebecca Garber and Peggy and Dick McManus** for making our communion wine.

**\*Rebecca Garber** for her words, special poetry, and the weekly prayers of the people.

\*All who have been providing community bread.

\*Our secretary, **Janice Valecourt** and the volunteer secretaries are to be commended for keeping an eye on our sanctuary and preparing weekly bulletins.

\***Shirley Collier, Larry and Donna Kuffler, Bonnie Loehr**, and some of the quilting ladies who have helped fold the bulletins this year.

\* **Gerry Owen** – and occasionally **Pastor Terry** – for keeping our sign current and interesting.

As you can tell from this report, ***worship at Hope requires the active participation of many people***. ***Everyone*** is encouraged to consider how they might use their talents and time to make our Worship times a meaningful experience for everyone. All are welcome, and more volunteers are needed.

Respectfully submitted

Carolyn Iles

*\* During the month of December, we were down to one musician, Loraine Mather, who graciously agreed to play every week while Cheryl is away and John is recovering from a broken leg. This situation underscored the importance of finding more musicians. In January we will be inviting at least one new musician, possibly two to provide music for our services. Please keep our musical needs in mind in the next few months, as we search for new leadership in this area. If you know someone who might be interested in playing once a month, please let Carolyn Iles or Doug Roszmann know.*

**Missional Renewal and Development Annual Report 2019**

*Mission: finding out what God is up to in our communities*

This committee started in May 2017 with leadership from our BC Synod to work through a process to reflect on what is the community around us and how could we better connect with it. Several experiments occurred in 2017 and 2018 which were reported in previous annual reports.

In February 2019 we launched the 3rd experiment and asked people to find the ‘good news’ that was happening in our communities. (Again, encouraging people to discern what is happening in the community, and how we might join in that activity.)

At the end of March we held a congregation round table discussion of Mission Renewal, and gathered people’s opinions of the process/experiments. Three small groups, of about 40 people, discussed what had been learned in this and the two previous experiments. A sampling of the experiences and suggestions is listed below:

-Invite Cilaire school kids over for lunch, a BBQ, etc. Our church property would be the meeting place.

-Communication: Could something be noted in our Sunday bulletin that would list some of the user group’s activities during the coming weeks? Some of our group does not even know what user groups meet regularly in our facility.

-People need connections in society today. Making a connection helps them feel better in some cases. After getting to know the stranger a bit better, we can figure out how to do things together in the community.

- Go to a different congregation – be a stranger

- Work at 7/10 club

- Work at a lunch program and connect with student(s)

- Tell others about a meaningful service

- Work in other churches – refugees etc

- Join in activities at Brechin United

- Be visible – spend 10 minutes in your own front yard and meet neighbours

- Have articles in the bulletin of activities: ecumenical, games etc

- Keep using our sign with messages – it is well known around the city

- having no agenda is a freedom factor

- random acts of kindness

- continue with kindness. create a healthy community

- identify where help is needed and put it in the bulletin

- continue using the experiments.  Connecting, Asking people their names.

- perhaps do an open house on a day other than Sunday at the church for anyone to come visit

In May the committee had finished its work and reported the findings to our church council. The baton has now been passed to Hope’s council continue the process of mission renewal…of listening, discerning, joining with others in the community to share God’s love.

On behalf of your mission renewal committee, we thank everyone who has been a part of this experiment…those who called strangers by name, those who brought in mittens and socks, those who learned about God’s active work in our communities….and even those who just listened…for that is the first step!

Respectfully submitted by Hope’s Mission Renewal team

Carolyn Iles, Beth Mullis, Kierra Maher, Terry Owen, Mona Richardson, Fred Wilke,

Pastor Terry and Glenn Harvey

**OMNIBUS MOTION OF THANKS AGM 2019**

* Pastor Terry Richardson, for his commitment, dedication and leadership to all.
* Everyone who attends Hope Lutheran Church.
* Those who signed up to wash up after the services and to those who volunteer when needed.
* All who served on council this year.
* Joan Nolting, our Financial Secretary for her tireless work in financial recording and CLWR promotions.
* All the congregational members who provide financial support for our church.
* All donors to CLWR, the Men’s Clothing Drive, Samaritan House, Hope Quilters and the Blue Box.
* The Host Teams (setting up, serving & cleaning up) after congregational events. An invaluable service.
* The musicians of Hope whose talent is heard every Sunday; Lorraine Mather, Cheryl Satre, John Collett and Rose Jaeger.
* Kim Iles who photographed the “Hope Registry” for safekeeping in the church safe.
* The Men’s Choir and their leader, Cheryl Satre.
* All of our retired clergy who step in when needed.
* Julie Koenig for ordering and looking after subscriptions for the Canadian Lutheran.
* The members of Hope, who do all things that need doing, at times without recognition.
* To our members who have volunteered through the years, who have stepped back for a variety of reasons. They are missed and very much appreciated by all the members of Hope.
* Gerry Owen and Harry Sommerfeld for putting up the security cameras and new exit lights.
* Rebecca Garber for her prayers which were read out each week at our service.
* Our secretary, Janice Valecourt and the volunteer secretaries who keep our office running efficiently.
* Shirley Collier, Larry and Donna Kuffler, Bonnie Loehr and some of the quilting ladies who have helped fold the weekly bulletins.
* Ray Schultz for donating artwork to the church by artist Richard Caemerrer.
* Howard Collier, our janitor, who patiently and efficiently works around the church’s schedule.
* Wendy Van Oldenborgh for patiently scheduling and rescheduling worship assistants and for looking after the Smile Cards from Thriftys.
* Carolyn Iles for her constant help and guidance in all situations.
* The St. Andrew’s lunch crew: Joan Nolting, Randi Turner, Beth Paton, Marilyn Gross, Jasmine Lushman and John and Susan Collett.
* The Altar Guild, Shirley Collier, Linda Harvey, Randi Turner and Shirley Forwell, for changing banners and altar clothes, replacing candles, dusting, flower charting and setting up various items for special services.
* Mona Richardson and her gardeners ( Randi Turner, Linda Harvey, Harry Sommerfeld, Gerry Jacob) for their weekly care of the grounds and Memorial Garden at Hope.
* All those who signed up to cut grass.
* Hope Quilters who tirelessly meet every Friday to sew quilts and other items for Canadian Lutheran World Relief and others in need. We have reached our 1000th quilt!
* The Women of Hope group who work together to provide a warm learning environment for all the women who attend.
* To those who signed up to count the offering and to those who take the offering to the safe.
* Erika Blakeman who does the financial payables on a monthly basis.
* To Terry Fedchuk for being our electrical problem-solver.
* Hope Men’s Group meet every Friday morning to discuss books and important issues. This group reaches out to members and non-members and provides a safe, nourishing bond between all who attend. Thank you for the monetary support you provide to various causes.
* Shirley Collier for her work with recycle and garbage sorting and general tidying up.
* Mona Richardson who maintains the Memorial Plaque.
* Jan Nilsson and his chair repairing duties.
* The Property Committee, the Council Liaison, Harry Sommerfeld and chair of the committee, Doug Roszmann, who work constantly on keeping our property maintained.
* Policy Manual reviewed, edited and printed by team leader Gary Schenk and Hope Council.
* Erika Blakeman for organizing the user group administration and following up on procedures and commitments of the user groups.
* To Shirley Forwell who sorted out the Time and Talent sheets.
* To all the readers every Sunday.
* Doug Roszmann, our Web master. Thank you.
* Jan Nilsson who solves our office computer problems.
* To those who put up the new sign: Fred Wilke, Gerry Owen, Jan Nilsson, Paul Willie, Manfred Schmitt, Harry Sommerfeld, Curt Satre with his skid-steer, Carol Wilke for painting and Ray Schultz for the logo.
* Our Sunday School teachers, Carolyn Iles, Janice Vosper, Janet O’Dubhghaill and helper Jasmine Lushman.
* Thank you to Home Hardware for shipping all our quilts to the CLWR office in Winnipeg free of charge.
* To the knitters who made sox, scarves and toques for the homeless.
* To the Fellowship Committee, Linda Harvey, Randi Turner and Terri Owen who organize events, work and recruit people for the Host Teams.
* Flo Bender for providing cream for our coffee and tea.
* To John Musgreave for finalizing the financial reports and his constant support before and after he left as treasuer.
* For those who pick up the communion bread every week.
* To Erika Blakeman and Shirley Forwell for reorganizing the Picture Board.
* The ushers and parking lot attendants who help at Memorial services.
* Randi Turner and Carolyn Iles who filed the BC Society Act Report.
* Frieda Kalack for her dedicated work at Confirmation Camp and offering children’s stories in church.
* Thank you to the drivers who drove children to and from Confirmation Camp: Julie Koenig, Randi Turner, Kim & Carolyn Iles, Glenn Harvey and John Musgreave.
* Doug Roszmann played his guitar at Confirmation camp, thank you.
* Gerry & Jean Jacob, Peggy & Dick McManus and Shirley Collier for shopping for church general supplies.
* Marilyn Gross who checks on and orders our needed supplies every Monday.
* Peggy & Dick McManus and Ray Schultz for providing the communion wine.
* All of our committee heads and their members who fulfill many projects within our church and places far and near. (Witness & Mission, Fellowship & Membership, Continual Learning, Worship, Property, Mission Renewal, Mutual Ministry and Finance & Stewardship). Great work!
* A thank you to all. If someone is missed, we apologise.